

JOB DESCRIPTION		
Job Title: Construction Manager	Grade: E1	Section: Project Management
Purpose: To ensure effective overall management of construction disciplines on site by following set policies and procedures.		
FUNCTIONAL RESPONSIBILITIES	RESPONSIBILITIES AND OUTPUTS	
<ul style="list-style-type: none"> Oversee and direct construction projects from conception to completion. Review the project in-depth to schedule deliverables and estimate costs. Oversee all onsite and offsite constructions to monitor compliance with building and safety regulations. Coordinate and direct construction workers and subcontractors Select tools, materials and equipment and track inventory. Meet contractual conditions of performance. Review the work progress on daily basis. Prepare internal and external reports pertaining to job status. Plan to prevent problems and resolve any emerging ones. Negotiate terms of agreements, draft contracts and obtain permits and licenses. Analyze, manage, and mitigate risks. Ensure quality construction standards and the use of proper construction techniques 	<ul style="list-style-type: none"> Provide direction to general contractors, subcontractors, and vendors when doing groundwork to ensure that quality standards are being met. Effective site safety compliance and quality assurance Effective internal & external client relationship management Effective execution of overall construction programme Effective site financial controls and asset management Effective recruitment, selection, and management of site personnel Effective site mobilization and demobilization 	
COMPETENCIES		
FUNCTIONAL	GENERIC	LEADERSHIP
<ul style="list-style-type: none"> Sound technical knowledge Ability to present information in a clear and concise manner. Extensive experience and knowledge of the construction industry Computer Literacy Basic project management skills preferred. Sound financial acumen 	<ul style="list-style-type: none"> Integrity and ethical conduct Teamwork Accepting accountability Concern for impact on safety Quality focus Able to work in a fast-paced and deadline-driven environment 	<ul style="list-style-type: none"> Driving accountability Drive and energy Initiating action Building and maintaining stakeholder relationships Cross-cultural awareness Impact and influence Organizational understanding Business understanding
QUALIFICATION AND EXPERIENCE INDICATORS		
QUALIFICATIONS	EXPERIENCE	
<ul style="list-style-type: none"> Relevant tertiary qualification with at least 5 years in site management within construction/engineering environment Professional certification, such as CCM (certified construction manager), AC (associate constructor), or CPC (certified professional constructor) 	<ul style="list-style-type: none"> Relevant job-specific experience of 5 years (minimum) 	
ADDITIONAL COMMENTS		
Willing and able to travel nationally and internationally.		